



CHANEL COLLEGE  
*Justice Respect Compassion*

## Chanel College Instrumental Music Program

### Absentee Form 2020

Dear Parent/Caregiver

The purpose of this letter is to inform you of the absence of \_\_\_\_\_ during his/her instrumental lessons with \_\_\_\_\_ on \_\_\_\_\_. To date, this absence has been unexplained. As you are aware, if students miss three or more Instrumental lessons per term without due reason, their enrolment within the Instrumental Music Program may be cancelled. This is the \_\_\_\_\_ lesson missed this term. Please fill out and return the slip below or contact us on 49 734 786.

Thank you for your support.

Stacy Berry

Instrumental Music Program Co-ordinator

Danielle Slow

Curriculum Leader—Arts and Technology

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Parent/Guardian's Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Lesson missed: \_\_\_\_\_

Reason for absence

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

#### Chanel College

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